

Workflow F: v.2
out of copyright AND
digital replacement first

Brittle Book is
selected for
retention by
Collection
Manager

Checked for
copyright

If out of copyright, and a
digital first, Preservation
searches for online copy.

No match found

Backlog and re-
search every 2
months

Exact match found

Close match found

Preservation emails
selector with book
record & link.

Selector decides if match is close
enough. Can come into Preservation
to review brittle title if needed.
Must give reason.

Preservation sends
book & link to
Cataloging

Close enough
to replace

Not okay

If multivolume,
cataloging adds
all available
volumes.

Cataloging adds link to
catalog and determines
what link language to
use

Backlog and re-
search every 2
months

Book returned to
Preservation, sleeved
and forwarded to ALF